

Student Name: _____ Room No: _____

KANGAROO FLAT PRIMARY SCHOOL ICT ACCEPTABLE USE AGREEMENT

Kangaroo Flat Primary School will develop and maintain rigorous and effective cyber safety practices which aim to maximise the benefits of the Internet and ICT devices/equipment to student learning and to the effective operation of the school, while minimising and managing any risks.

These cyber safety practices will aim to maintain a safe school environment, and continually educate our school community.

Guidelines for Cyber safety @ Kangaroo Flat Primary School.

1. No individual may use the school's Internet facilities and ICT devices/equipment in any circumstances **unless the appropriate use agreement has been signed and returned.**
2. Use of the Internet and ICT devices/equipment by staff, students and other approved users at Kangaroo Flat Primary School is to be limited to educational, professional development, and personal usage appropriate in the school environment.
3. The school has the **right to monitor, access and review all use.** This includes personal emails sent and received on the school computer/s and/ or network facilities at all times.
4. The school has the **right to audit at anytime any material** on equipment that is owned by the school or privately owned ICT devices bought to school.
5. The safety of students is of paramount importance. **Any apparent breach of cybersafety will be taken seriously.** The response to individual incidents will follow the procedures developed as part of the school cybersafety practices. In serious incidents, advice will be sought from an appropriate source, including the police & DEECD. If illegal material or activities are suspected, the matter will be reported to the relevant law enforcement agency.

As a cybersafe student at kfps, I agree that...

1. I understand all ICT equipment is to be used for educational purposes only.
2. I understand that I must not be in possession of a mobile phone during school hours.(mobile phones must be handed to the class teacher at the beginning of each day and collected at the end of the day)
3. I understand that USBs and mp3 players etc may be used to transfer work to and from home. They may not be used to transfer inappropriate or offensive materials. Games, movies and other programs may not be run from these devices or be installed on the network.
4. I understand that all electronic devices that are brought to school, including USBs, phones, mp3 players etc, are subject to this policy and may be inspected for inappropriate content.
5. I need to use friendly and appropriate language and report any inappropriate or offensive sites, photos, texts immediately to a teacher without showing other students.
6. I need to keep my password information confidential
7. I can print documents only with teacher permission.
8. I agree to treat all ICT equipment carefully and understand that there will be consequences damage caused.

NB The school has in place processes to monitor access through filtering and tracking tools, but cannot guarantee isolation from potentially undesirable material or communication. The school will continue to provide relevant education in cyber safety for students, staff and parents.

ICT use cannot commence until this agreement is signed.

Student Signature: _____

Parent/Guardian Signature: _____ Date: _____